

Tentative Agenda
COM Board of Regents Meeting
CTAHR, University of Hawaii-Manoa
Honolulu, Hawaii
November 27, 2007

11/20;

1. Call to Order
2. Remarks
3. Roll Call
4. Approval of Minutes
5. Report by Board Officers
6. Communications
7. Report by COM (Land Grant Program) Chief Executives
 - Executive Director/Interim Director CES/AES
 - Associate Directors (CRE VP/Dean: PCC, COM-FSM, CMI)
 - Others
8. Agenda Items (to be prioritized and scheduled):
 - A. Update: FY07 funding issues
 - Waiver request approval/funding available up to 9/30/08; *(info)*
 - Update on new facilities/request for supplemental funding; *(info/action)*
 - Tentative approval for additional renovations/vehicle purchases-other sites *(action)*
 - Unused fy07 funding: unfilled positions, etc. – options *(info)*
 - FY07 audit preparations; *(info)*
 - Others
 - B. Update: Status of fy06 audit report - delayed; *(info)*
 - C. Update: COM Land-Grant Endowment Fund; *(info)*
 - D. Approval of Researcher Salary Schedule w/ 4% Step Increases *(action)*
 - E. Approval of fy08 Consolidated Budget *(action)*
 - F. Update: On-line report system; fy07 reports; link with UH server; *(info)*
 - G. Old Business
 - H. New Business
 - I. Next BOR meeting *(action)*
9. Approval of Directives *(action)*
10. Adjournment.

Details re BOR Meeting:

- a. **Date/Venue:** **November 27; College of Tropical Agriculture and Life Sciences Building;**
(CTAHR, UH-Manoa, 3030 Maile Way; enter at upper campus; pass security booth; it's about a 5 story building on left side of the road);
- b. **Time:** **8:30 a.m. (subject to change by Chairman)**
- c. **Contact:** In Honolulu, Singeru can be contacted at the Maile Sky Court Hotel in Waikiki;
- d. **Parking:** Six parking permits to UH are available to be distributed on Monday for those needing the permits. Without a permit, you'll have to look for a parking space in a public parking area or at the large parking structure at lower part of the campus;
- e. **Dinner(?)** Subject to approval by BOR, a working/meeting dinner for the COM Endowment Fund Update, by Roland/Miyashita, is proposed for Tue, 6:30 pm at Aaron's Atop Ala Moana Hotel; (Already okayed by Regent Yatilman; we'll wait for the others).

COLLEGE OF MICRONESIA
RESEARCHER SALARY SCHEDULE
Agricultural Experiment Station

| STEP | PAY LEVEL | ACADEMIC RANK |
|------|-----------|---------------|
| 1 | 30,000.00 | |
| 2 | 31,200.00 | |
| 3 | 32,448.00 | |
| 4 | 33,745.92 | |
| A | 35,095.76 | |
| B | 36,000.00 | |

Positions placed on this schedule are the principal researchers responsible for one or more of the following Agricultural Experiment Station (Land Grant) research areas: agronomy, plant pathology, veterinary science, aquaculture, soil science and others.

Salary schedule placement criteria: Earned Doctorate degree from an accredited United States institution or foreign equivalent.

Guidelines for Advancement (step increase):

Eligibility Criteria for step advancement of the salary schedule:

After initial placement on the salary schedule, the researcher shall advance an increment on his/her anniversary date when the below conditions are met:

- a. The researcher has been in paid service at least 80% of the service days in the immediate past year(s) required to advance to the next increment. (Increments 1-4 require 2 years; and A, B require 3 years.) All paid leaves shall be considered as time in paid service for purpose of increment advance.
- b. The researcher has received at least a satisfactory performance evaluation for the immediate past year.
- c. The researcher has carried the required workload of 3-4 USDA-approved research projects or equivalent.
- d. The researcher has published at least one publication on each of the USDA-approved projects as specified in the publication guidelines (dated: -----).
- e. Step increases will be granted to the current researchers retroactively provided, however, that a researcher has received at least "satisfactory" evaluation based on the criteria which were in effect when this new researcher salary schedule was approved by the Board.



SEP 26 2007

Dr. Singero Singeo
Interim Director
AES/CES
College of Micronesia
Kolonia, Pohnpei FM 96941

College Of Micronesia
Office of the
Executive Director
Date: 10/05/07
Received: [Signature]

Dear Dr. Singeo:

This is in regard to your July 12, 2007, letter requesting waivers for the matching requirements for the fiscal year (FY) 2007 agricultural research and extension formula funds authorized under the Hatch Act and the Smith-Lever Act.

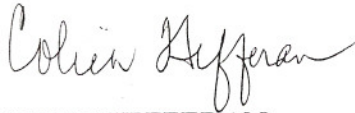
Section 7213 of the Farm Security and Rural Investment Act of 2002 (FSRIA) amended the Hatch Act and the Smith-Lever Act to no longer subject the 1862 land-grant institutions in Insular Areas to the matching requirements of section 1449 of the National Agricultural Research, Extension, and Teaching Policy Act of 1977, as amended. Instead, this section provides for the Insular Areas a 50 percent matching requirement of the Federal formula funds beginning in FY 2002. Both Acts empower the Secretary of Agriculture to waive the matching requirement for any fiscal year if the Secretary determines that the government of the Insular Area is unlikely to meet the requirement for that fiscal year.

According to guidelines issued by the Cooperative State Research, Education, and Extension Service (CSREES) on March 10, 2003, eligible institutions may request a waiver from the matching requirement for any fiscal year if one of the following criteria are met: (1) National disaster, flood, fire, tornado, hurricane, or drought; (2) Local government/institution facing a financial crisis; or (3) Demonstration of a good faith effort to obtain funds. CSREES has determined that the College of Micronesia has demonstrated at least one of the criteria (i.e., above criteria #2 and #3) required to receive a waiver as documented in the July 12, 2007, letter. Therefore, the requirement set forth in the Hatch Act for the FY 2007 matching funds in the amount of \$496,187 and in the Smith-Lever Act for the FY 2007 matching funds in the amount of \$195,998 is waived.

Funding made available in subsequent fiscal years to the College of Micronesia under the Hatch Act and the Smith-Lever Act must be matched at the 50 percent level in accordance with section 7213 of FSRIA.

If you have any questions, please contact Ellen Danus, Chief, Policy, Oversight, and Funds Management Branch, Office of Extramural Programs, on (202) 205-5667 or via e-mail at edanus@csrees.usda.gov.

Sincerely,

A handwritten signature in cursive script that reads "Colien Hefferan". The signature is written in black ink and is positioned above the printed name and title.

COLIEN HEFFERAN
Administrator